TANZANIA VOLLEYBALL FEDERATION

(TVF CONSTITUTION)

TANZANIA VOLLEYBALL FEDERATION

EDITION 2023

TVF CONSTITUTION 2023

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DEFINITIONS

I. DEFINITIONS

The meanings of the following terms:

I. **Congress:** Means the gathering of all registered Members of TVF.

II. **The Board:** Means the Board of the TVF.

III. **Secretariat:** Means Secretariat of the TVF.

IV. **TVF:** Means Tanzania Volleyball Federation.

V. **Regional Association (RA):** Means an organization established in a region which is subordinate to the TVF.

VI. **Regulation:** Means rules and regulations made in accordance with this constitution.

VII. **NSC:** Means National Sports Council of Tanzania.

VIII. **Laws of the game:** Means the laws of Federation of volleyball issued in accordance with relevant provision of FIVB statutes.

IX. **Commission:** Means a working group of specialists appointed by the Board of Administration.

X. **FIVB:** Means International Volleyball Federation.

XI. **CAVB:** Means the African Volleyball Confederation.

XII. **Player:** a volleyball player registered by TVF.

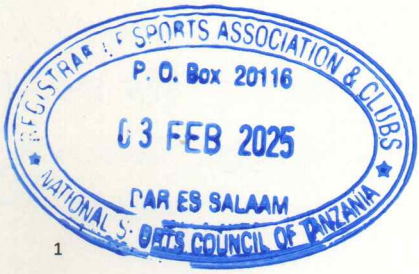
XIII. **Club:** Means a member of the Federation (that is a member of FIVB and of the relevant confederation) or a member of a league recognized by regional association that enters at least one team in a competition.

XIV. **League:** Means an organization that is subordinate to the regional association.

XV. **TVL Board:** Means Tanzania Volleyball League (s) board.

XVI. **Member:** Means a legal person or institution that has been admitted into membership of TVF by the General Assembly.

XVII. **Delegate:** Means a natural person validly representing a member at the General Assembly.



Article I

1.1 HEAD QUARTERS

i. The Headquarters is in Ubungo - Dar es Salaam.
ii. Postal Adress P.O. Box 10496 Ubungo - Dar es salaam
iii. The Federation Registered and operated under the National Sports Council CAP 49.

1.2 OFFICIAL AND WORKING LANGUAGES

The official and working languages of TVF are English and Swahili.

1.3 THE LOG OF TVF IS

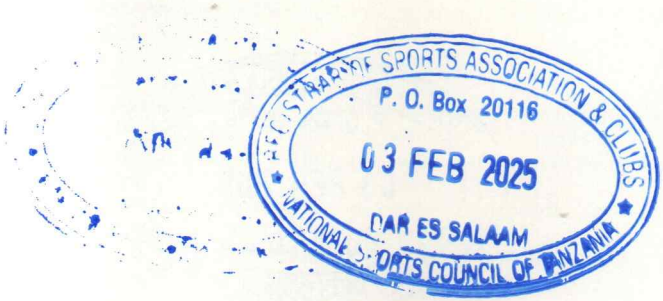
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Article II
OBJECTIVES

2.1 THE OBJECTIVES OF THE TVF

a) To preserve and protect the welfare of TVF in Tanzania.
b) To direct, develop, regulate, control and discipline Tanzania Volleyball Federation under all forms at national level.
c) To draw up regulations and provisions and ensure their enforcement.
d) To protect the interest of its members.
e) To restate and present any infringement of the statutes, regulations, directives and decisions of FIVB, of CAVB and of TVF as well as the law of the game, and to ensure that these are also respected by its members.
f) Promoting integrity, ethics and fair play with a view to preventing all methods or practices, such as corruption, doping, or match manipulation, which might jeopardize the integrity of matches, competition, players, officials, and members or give rise to abuse of association volleyball, indoor or beach volleyball.
g) To promote and strengthen good governance principles and practices at national level and encourage its member to adopt their own good governance principles.
h) To promote the development of women volleyball and the full participation of women at all levels of volleyball governance.
i) To promote development of youth volleyball and the full participation of youth at all levels of volleyball games.
j) To control and supervise volleyball, indoor and beach volleyball at national level and to control and supervise all forms of international volleyball matches played throughout Tanzania in accordance with the relevance statutes and regulation of FIVB and of the confederation.
k) To develop competition structures and pathways for Athletes from beginner to elites Level.
l) To ensure that all volleyball materials and equipment purchased or imported are of the required standards and approve them for national and international uses.
m) Determine the procedure for the appointment of referees for international tours and matches in Tanzania.



Article III
FUNDAMENTAL PRINCIPLES

3.1 HUMAN RIGHTS:
TVF is committed to respect all internationally recognized human rights and shall strive to promote the protection of these rights.

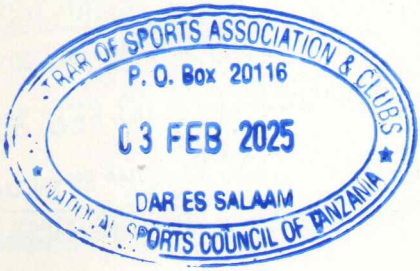
3.2 NON-DISCRIMINATION AND EQUALITY:
i. Federation respects the rights, dignity and worth of every person and will treat everyone equally within the context of their Sport, regardless age, ability, gender, race, ethnicity, religion belief, sexuality or socio/economic status.
ii. Anyone in TVF shall perform their duties in a non-discriminatory manner.
iii. The TVF shall encourage and support the promotion of gender equality, inclusion and diversity in Sport at all levels and in all Structures with a view to implementing the principle of equality of Men and Women.

3.3 ETHICS AND INTEGRITY
TVF is committed to promoting a safe sporting environment and therefore all forms of harassment and abuse are prohibited and will not be tolerated by the Federation.

3.4 CONFLICT OF INTEREST:
Members of any decision – making body of the Federation shall be independent in their decisions. No one with a personal or business interest in the issue under discussion shall be involved in the decision. It is the Individual's responsibility to declare Conflict interest.

3.5 MEMBERS' ASSOCIATION:
Member Association recognized Federation as the authority and governing body for Tanzania Volleyball Federation. The member agrees to be bound by the rules and regulations.

3.6 GOOD GOVERNANCE
i. TVF encourages and supports the promotion and implementation of ethics and of the basic principle's good governance in Volleyball Sport and in Federation. TVF will deal with any incident of discrimination behavior seriously, according to the Federation disciplinary procedures
ii. Federation is committed to everyone having the rights to enjoy their Sport in an environment free from threat of intimidation, harassment and abuse



Article IV



4.1 MEMBERS OF TVF

The TVF members are

i. Regional Associations.
ii. The clubs participating in Tanzania Volleyball Leagues.

4.2 ADMISSION OF MEMBERS

1. Any legal person wishing to become a member of TVF shall apply in writing to the General Secretariat.
2. The application must be accompanied by the following mandatory.
   i. A copy of the valid Constitution document and its regulations.
   ii. A declaration that will always comply with TVF Constitution and its Regulations.
   iii. A declaration that it recognizes the jurisdiction of CAS, as specified in the Constitution of TVF and CAS, as well as its decisions.

4.3 RIGHTS OF MEMBERS

Members of TVF shall be entitled to rights and privileges included.

i. To be represented at and participation in and vote at the General Assembly.
ii. To submit items of business for consideration at a General Meeting.
iii. To nominate candidates for election onto the Board or any other board requiring election by the congress.
iv. Entitled to all benefits, Advantages, Privileges and service of TVF membership.
v. To participate in all activities organized by the TVF.
vi. To request for, and Subject to the approval of the TVF, receive assistance wherever possible from the Association.

4.4 OBLIGATION OF MEMBERS

Members acknowledge and agree that,

i. This constitution constitutes a contract between each of them and the TVF and that is bound by this constitution and the regulations.
ii. To accept and enforce all decisions, resolutions and directions or orders of the organization which are made in conformity with the constitution and regulations.
iii. To pay annual membership contribution the amount of which shall be fixed by the congress on a proposal of board.

   Except in the case of prior consent of the governing body members and their affiliates, they shall take part only in sporting activities organized by one of them or by the Association Moreover, they shall not take part in activities organized by a suspended member Association.
iv. Each membership to TVF shall have to be registered under the National Sports Council of Tanzania.

4.5 SUSPENSION

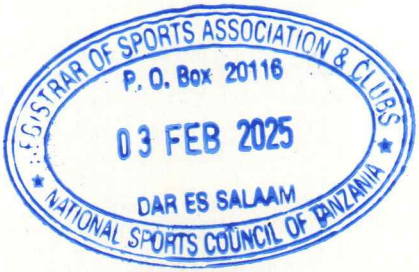
i. The General Assembly is responsible for suspending a member. The Board may, however, temporarily suspend a member that seriously and/or repeatedly violates its obligation as a member with immediate effect. The suspension approved by the Board has lifted it in the meantime.
ii. The presence of a majority (more than 50%) of the delegates representing the Member eligible to vote is necessary for a suspension to be valid.
iii. Suspension of members entails the following measures in particular:
iv. Nonparticipation in Congress.

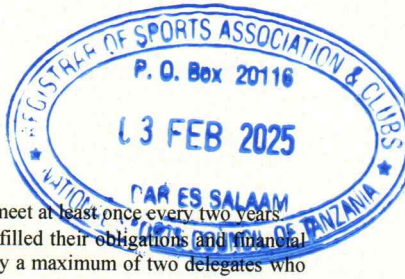
v. Admissibility of the nominations of its affiliates for election.
vi. Suspension of member association in Commission of TVF.
vii. Deletion or non – registration of its Competitions in the National Calander.
viii. When Member is under suspension during Congress Meeting.

4.6 CESSATION OF MEMBERSHIP.

A member shall cease to be a member of TVF.

i. If it is in breach of the Constitution of Federation and a Congress.
ii. If Member give notice in writing of it withdraw of its membership of Federation.
iii. If Member is arrears with Annual subscription fees for more than six months;





Article V

GOVERNANCE STRUCTURE:

5.1 THE CONGRESS

i. The Congress is the supreme authority of the TVF. It shall meet at least once every two years.
ii. The Congress is composed of all Members which have fulfilled their obligations and financial commitments to TVF. Each Member may be represented by a maximum of two delegates who having equal voting right.
iii. Only those Members in good standing shall be entitled to attend with the right to vote and counted to determine if the quorum is reached. The delegates, Members under suspension, for any reason whatsoever, may attend the Congress as observers, but the Members shall not be counted for the purpose of the quorum
iv. The Congress may open with the Simple Majority (50%+1) of the members with the right to vote.

5.1.1 Area of authority:

i. Make amendment to the statutes and standing orders of the congress.
ii. The Congress is responsible for amending these Constitution and regulations.
iii. To propose an amendment to the Constitution and regulations must be submitted in writing with a brief explanation to the general secretary by a member of congress. A proposal submitted by delegates representing a member is valid, provided it has been supported in writing by at least 50% of other delegates representing the member.
iv. To adopt the TVF budget and define its implementation and financial controls.
v. To elect the President Vice-President and four representative members of the Board.
vi. To approval of members of electoral committee upon submission of the Board.
vii. To appoint the members of the independent Appeal Committee.
viii. To hear any other discussion on points for which decisions are not required.
ix. To Admit, expel and suspend members of TVF including the four representative members of the Board.
x. The Congress can only be validly deliberate if half of its members are present.
xi. approval of the TVF reports.
xii. Approval of the consolidated biennial accounts.
xiii. Adoption of the budget.
xiv. Appointment of the internal auditors.
xv. Dissolving TVF

At the Congress, only those items on the agenda may be discussed. In case of an emergency and on the recommendation of the Board or, items that were not on the agenda may be debated, provided that the Congress agrees to their addition to the agenda by simple majority of the votes validly cast.

5.1.2 Quorum

1. The decision passed by the Congress meeting shall only be if a majority (more than 50%) of the delegates representing the Members eligible to vote are present.
2. If a quorum is not achieved, a second Congress meeting shall take place within 24 hours with the same Agenda.
3. A quorum is not required for the second meeting of the Congress meeting unless an item on the agenda proposes.
    a) The amendment of these statutes.
    b) The election of the President, Vice Present and four representative members of the Board.

c) The approval of the chairpersons, deputy chairpersons or members of the Board of Trustees and the independent committees.
d) The dismissal of a member of a body
e) The suspension or expulsion of a member.
f) The dissolution of TVF.

4. Once it is declared that the Congress meeting has been convened and composed in accordance with this Constitution the quorum shall not be influenced by delegates departing.

5.1.3 Decision

i. Except as otherwise provided in this Constitution, the Regulations, the decisions of the Congress shall be taken by a simple majority of the voting Members. However, an amendment of the Constitution shall require approval by two - thirds (2/ 3) majority of the votes validly cast.
ii. Only an affirmative exercise of a vote, either in favor or against a resolution, shall be counted towards all majorities (e.g. simple, two-thirds and three-quarters) under the TVF Constitution or the Rules of Procedure of the TVF Congress. For the avoidance of doubt, non-votes, such as abstentions or blank votes, or invalid votes shall not be used for purposes of calculating all majorities required under the TVF Constitution or the Rules of Procedure of the TVF Congress.
iii. Except as otherwise provided in this Constitution or in a specific decision of the Congress to fix an earlier or later date for entry into force, the decisions of the Congress shall enter into force immediately after they are approved by a resolution.

5.2 THE BOARD

The Congress shall elect a President, Vice President and four representative members to form the Board which shall have the Powers to administer all affairs of TVF. The other members of the board shall be appointed by President in which he/ she shall have a power to appoint and sanction them.

5.2.1 Composition

The board shall consist of:

a) The president,
b) The Vice President,
c) Secretary General,
d) Deputy Secretary General,
e) Director of Technical,
f) Director of Planning, Development and Finance,
g) Director of Administration, and
h) Gender Minority Representative.
i) Four (4) members of the board elected in AGM and each two members from both male and female.

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5.2.2 Meeting

i. The Board shall meet at least once every three months, whereby at least a simple majority will assume the quorum.
ii. The board shall be composed of no less than seven (7) members.

5.2.3 Power

i. The board shall be responsible for the overall administration and management of the TVF. It shall deal with urgent and exceptional matters in the Constitution and in the general interest of the TVF.
ii. The board shall have the role to adopt all Regulations derived from this Constitution.
iii. The board may appoint a lawyer to defend the interests of the TVF before the court of arbitration in sport (CAS).
iv. The decisions of the board, derived from the role vested in it by this Constitution, shall be binding on all TVF members affected by such decisions.
v. To appoint members of electoral committee.

5.2.4 Power of sanctions

The board is empowered to apply the following sanctions:

a) Simple warning,
b) Severe warning,
c) Reprimand,
d) Fine,
e) Disqualification from competition,
f) Loss of match or reversal of results,
g) Modification of competition results,
h) Discharge from official position,
i) Propose Suspension to the FIVB,
j) Propose Expulsion to the FIVB,

The Board shall have the role to create the Commissions and to appoint officials to or discharge them from such institutions. The Board shall establish the powers, responsibilities and functions of each Commission through Regulations.

5.2.5 Age limit of TVF official.

a) An age limit of 75 years shall apply to all people from TVF seeking elections or nomination to any position of responsibility at national level.
b) When the official reaches the age limit, He / She may remain in office until the end of the mandate.
c) Candidates for the TVF President shall not exceed the age of 70 years' old during the civil year in which they would be elected by the TVF to be eligible for election as TVF President.
d) Appointed member for the TVF Board, shall not exceed the age of 60 years old during the civil year in which they would be nominated by President and approved by Congress by majority votes.

5.3 SECRETARIAT

5.3.1 Composition

i. The following shall be members of the Secretariat:
   a) Secretary General,
   b) Deputy Secretary General,
   c) Director of Technical,
   d) Director of Planning, Development and Finance,

e) Director of Administration,
f) One representative of gender minority, and
g) Chairpersons of each established Commissions.

ii. The Secretariat meets at least twice a year, whereby at least a simple majority will assume the quorum.

5.3.2 Functions

a) To execute the decisions of the congress and the Board.
b) To take all urgent measures as may be required time to time by the Board.

5.4 ELECTORAL COMMITTEE

The electoral committee is the body in charge of organizing and supervising the election process in accordance with TVF Electoral Regulations established.

a) The composition, functions and eligibility of members of the electoral committee shall be governed by the electoral regulations of TVF. The chairperson and members of electoral committee shall be three or five and they are approved by congress upon proposal of the Board before the election and they will be dissolved immediately after election of president, vice president and four representative members of the Board.

5.5 COMMISSIONS

i. The Board shall establish Commissions to facilitate the implementation of the objectives of the TVF. The Board may also establish Adhoc Commissions as required.
ii. Each Commission shall be composed of a maximum of five (5) members and no less than three (3) members.
iii. The primary role of the Commission is to make proposals to the Board and the Secretariat on matters of a highly technical or specialized nature.
iv. The Board shall establish the powers, responsibilities and functions of each Commission through Regulations.
v. There shall be not less than five (5) and no more than 15 commissions.

5.5.1 Qualifications/ Criteria

For the candidate of any commission shall meet the following criteria:

a) Form four certificate holders from recognized school,
b) Minimum aged of 25 and maximum of 55,
c) Not being involved in any criminal case,
d) Mental health fit,
e) Not being discharged from any sports leadership, and
f) A citizen of Tanzania.

5.5.2 Number of Commissions

i. The TVF may establish Commissions, but not limited to names as follows:
   a) Technical and Organizing Commission,
   b) School Development Programs Commission,
   c) Regional Affiliation Development Commission,
   d) Referees Commission,

e) Coaches Commission,
f) Beach Volleyball Commission,
g) Women Development Commission,
h) Children Development Commission,
i) Disciplinary and Legal Commission,
j) Appeal Commission,
k) Media and Communication Commission,
l) Athletes' Commission, and
m) National Teams' Commission.

ii. Each Commission will work under relevant directories as a reporting line and their functions will be defined by their respective regulations.

5.6 QUALIFICATION OF PRESIDENT AND VICE PRESIDENT

i. President candidate or Vice President shall meet the below criteria
   a) Having experience of volleyball leadership for at least a position of Chairperson or Secretary of the Members of TVF for at least two complete terms.
   b) A bachelor's degree holder from recognized institution,
   c) Minimum aged of 35 and maximum of 75,
   d) Must have never been found guilty of a criminal offence,
   e) Not been suspended by any sports authority in relation to any national or international sport practices.
   f) Mental health fit, and a must be a citizen of Tanzania

5.7 QUALIFICATION OF THE MEMBERS OF THE BOARD.

a) He/ She engages in and participating in volleyball Activities.
b) Must have minimum academic qualification of form four (Certificates of Ordinary Secondary Education)
c) Minimum aged 20 and maximum of 75,
d) Must have never been found guilty of a criminal offence,
e) Not been suspended by any sports authority in relation to any national or international sport practices.
f) Mental health fit, and a must be a citizen of Tanzania

ii. The President, Vice President and four Members of the Board shall be elected by the Congress for a term of Four (4) Years.
iii. The President and Vice President shall be re-elected for the maximum of two (2) Consecutives terms.
iv. Should the President be temporarily unable to carry out his His/ her official functions, such functions shall be temporarily delegated to the Vice- President till the next congress to call for election.
v. Should the President be definitively unable to hold office, he/ she shall be replaced, by the Vice - President until the next congress.
vi. The Congress may extend a delegation of power until the remainder of the term or until a new election.

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5.8 COMPETENCE AND RESPONSIBILITIES

5.8.1 PRESIDENT

5.8.1.1 Functions

The President shall be responsible for executing the decisions of the Congress and the Board

1. The President shall have power to represent TVF.
2. The president shall have power to appoint members of Board apart from Vice President and have power to sanction or terminate them whenever deemed necessary.
3. The President shall chair the sessions of the Congress, the meetings of the Board and has the prerogative of chairing all other meetings of the Governing TVF Institutions.
4. In his or her capacity as Chairperson of a meeting, the President shall have the casting vote.
5. The President shall be responsible for the on-going administration and management of the TVF. He or she shall be the only person authorized to sign all contracts and other legally binding documents on the TVF.
6. The President may delegate a power of attorney on behalf of the TVF.
7. The President shall be responsible for the on-going administration and management of the TVF. He/ She shall be responsible for ensuring that all contracts and other legally binding documents are signed in accordance with the signature policy defined by the TVF Board.
8. The president shall be one of the signatories to the TVF Bank accounts.

5.8.2 VICE PRESIDENT

5.8.2.1 Functions

The Vice President when elected in the office shall be helping TVF President in execution of his/her duties. He/she may be assigned by president to act on his / her capacity whenever required.

5.8.3 SECRETARY GENERAL

5.8.3.1 Functions

Secretary General of the Tanzania Volleyball Federation when appointed by the president shall perform the following functions:

a) Receiving and disseminating information and ensuring smooth running of administration activities.
b) Handling of the entire Federation's communication.
c) Recording minutes of each official meeting.
d) Keeping all lists of members and institutions.
e) Publicity of all TVF development programs.
f) Assigning and communicating to members, office bearers, employees and other TVF stakeholders meeting dates and places of meeting.
g) Liaising with the President regarding the content of meeting agendas.
h) the main contact for the Federation.
i) May chair meetings of the Secretariat.
j) May perform any function, as the President or Vice President will assign him/ her.

5.8.4 DEPUTY SECRETARY GENERAL

5.8.4.1 Functions

Deputy Secretary General of the Tanzania Volleyball Federation when appointed by the

president and approved by the congress may perform the following functions.

a) Except for those functions, which must specifically be performed by Secretary General, the Deputy Secretary General shall assist Secretary General in performing his/ her duties.



5.8.5 DIRECTORATES

5.8.5.1 Director of Planning, Development and Finance:

Functions

a) May be responsible for developing, maintaining and administering a comprehensive planning program for the TVF.
b) Prepares and administers the Planning and development budget, subject to availability of funds, approves purchases of various commodities/ properties for the TVF as well as monitoring expenditures for budget compliance.
c) Formulates development and planning policies and present to the Congress for approval.
d) Reviews and recommends development proposals for compliance with various developmental regulations and with principles and practices of effective planning.
e) Prepares, maintains and/ or oversees the preparation of required documentation including, but not limited to, budget and long-range development plan, administrative and special reports, ordinances and resolutions, technical study reports, personnel policies and procedures, employee job descriptions, routine correspondence.
f) To attend meetings, seminars and training sessions as required to remain knowledgeable of departmental operations.
g) Assists the President and the Vice President and Secretary General in the exercise of their duties and responsibilities relating to planning and development.
h) Responsible for the TVF finances and maintain accurate financial records. Develop and maintain timely and accurate financial statements and reports that are appropriate for the users and in accordance with GAAP principles.
i) Develop, implement, and ensure compliance with internal financial and accounting policies and procedures and ensure that all statutory requirements of the Federation are met.
j) Prepare all supporting information for the annual audit and to surrender all books of accounts to the internal or external auditor (s) for the purpose of auditing at the end of each financial year or any time as it may be required.
k) Responsible for payment of any monies to and from the federation, document and maintain complete and accurate supporting information for all financial transactions.
l) To keep an itemized account of all receipts and expenditures and shall regularly and at least one day per month report to the President on the financial condition of the federation. Apart from advising the president, he/she shall also advise the Congress and the Board of the financial position of the federation at each Congress and Board meeting.
m) To produce an annual budget and monitor TVF expenditure throughout the year.
n) Develop and maintain financial accounting systems for cash management, accounts payable, accounts receivable, credit control, and petty cash.
o) Reconcile bank and investment accounts. Manage the cash flow and prepare cash flow forecasts in accordance with policy.
p) Oversee the bookkeeping function including maintenance of the general ledger, accounts payable, accounts receivable and payroll.
q) Develop and implement policies and procedures to ensure that personnel and financial

information is secure and stored in compliance with current legislation.

r) Manage the acquisition of capital assets and ensure that assets are properly recorded, amortized, and disposed of as appropriate.

s) Assist the President with financial reporting as required at Board meeting, Congress meeting.

t) Shall be one of the three signatories

u) Perform such other duties and functions as may from time to time be prescribed by the President, the Board or Congress.

v) Prepare and update TVF financial procedures as required or requested by the President.

5.8.5.2 Director of Technical

Functions

a) Manages, coordinates and organizes the TVF overall operation and serves as professional advisor to the President, Vice President, the Congress and the Board.

b) Administration of all technical programs of TVF, this shall include, youth, women, and national teams' programs,

5.8.5.3 Director of Administration

Functions

a) Supervises, directs, evaluates and coordinates staff, handles employee concerns and problems, assigns work, counsels employees and conducts disciplinary and other personnel actions.

b) Shall oversee human resources including hiring and training of TVF employees.

c) Manage employee benefits, such as health insurance and pension contribution.

d) Facilities management duties include inventory control and daily office operations.

e) Responsible for developing administrative plans and making sure that the plan is implemented and maintained.

f) Shall be responsible to oversees all the administrative staff and makes sure that policies are in place to ensure that the administrative functions of the Tanzania Volleyball Federation run smoothly.

g) Giving advice to the Federation, its divisions and employees on matters of law and legal protection.

h) Keeping Federation's activities in strict compliance with written laws, regulations and by laws.

i) Prosecution of cases in courts and litigation management.

j) Documentation preparation and drafting of legal documents.

5.8.5.4 Representative of Gender Minority

Functions

There shall be one representative of gender minority appointed by president



5.8.5.5 BOARD OF TRUSTEES

The Board will appoint members for the Board of Trustees and submit to the congress members for approval.

i. The board shall comprise of not less than three (3) and not more than five (5) members.

ii. All assets of the Federation shall be listed in the trustees of the Federation.

iii. All assets/ real property, chattels, funds or things belonging to the federation shall be vested in the Trustees who shall the same and on behalf of the members for the time being of the federation.

5.9 MEETINGS

There shall be the following meetings within TVF, Congress meetings, Board of Directors, Secretariat Meetings, and Commission Meetings.

5.9.1 Congress meetings:

Members of Congress shall have one meeting per calendar year, that is the Annual General Meeting. The Congress AGM will be held to deliberate among other things.

5.9.2 Annual General Meeting:

The AGM shall be open to all members of the Congress. Members of the Congress representing their respective regional associations will only be allowed to attend the meeting if and only their respective Members have paid its Annual Subscription fee.

5.9.3 Special General Meeting:

The Special General Meeting here in after referred to as SGM will be held any time if there is need to do so and when an emergency decision needs to be made.

5.9.4 Election Meeting:

The Election Meeting held for election of the Member of the Board such as President, Vice President and four Members of the meeting can be held in every four-year following the specified period or any other time for election as stipulated by this constitution.

The minimum number of members required for AGM, SGM and to officially conduct business and to cast binding votes is half of the eligible members. Decision in the SGM will be by vote of majority member present and voted. In case of votes being tied, the Chairperson shall have casting votes.

5.9.5 Board Meeting:

Board Members shall meet quarterly per year

5.9.6 Commission Meeting:

The chairperson of the Commission shall convene as many meetings as possible with members of their respective committees to deliberate on matters within their respective jurisdiction.

5.9.6.1 Quorum:

Special Commission meetings: The minimum number of members required for Meeting, Special Commission meetings to officially conduct their business and to cast binding votes is half of the eligible members. The decision of the meeting will be by vote of majority member present and voted. In addition to his or her normal vote the Chairperson shall have a casting vote.

REGISTRAR OF SPORTS ASSOCIATION & CLUBS
P. O. Box 20116
03 FEB 2025
DAR ES SALAAM
NATIONAL SPORTS COUNCIL OF TANZANIA

Article VI

FINANCIAL PROVISIONS

6.1 FISCAL YEAR

The TVF fiscal year shall be the same as the calendar year (Shall begin on 1 January and end on 31 December).

6.2 REVENUE

The TVF revenue comprises of:

a) Members' affiliation fees,
b) Revenue from marketing and sponsors agreements,
c) Recognition fees for sports competitions,
d) CAVB, FIVB contribution,
e) Grants,
f) Loan,
g) Any other sources of funding approved by the Board,

The Board may modify the budget to address newly arising needs.

6.3 ANNUAL ACCOUNTS

6.3.1 On presentation by the Board, Congress shall approve the profit and loss statement and balance sheet for each fiscal year.

6.3.2 The Board shall submit the last biennial accounts to Congress for its approval.

6.4 AUDITORS

6.4.1 External Auditors

The TVF accounts shall be audited after two years by an independent and professional firm of external auditors, appointed by the TVF.

6.4.2 The External auditor shall report to the Board on the auditing of:

a) The profit and loss statement and balance sheet for the two previous fiscal years,
b) The revenue and expenditure results for the two previous fiscal years.
c) The budget.



Article VII

SPECIAL PROVISIONS

7.1 DISSOLUTION

i. The TVF may only be dissolved at an Extraordinary Congress, at which at least eighty per cent (80%) of the Members in good order with the TVF are present or represented by a three- quarters (3/4) majority of the votes validly cast in a secret ballot.

ii. If on the winding up or dissolution of the Federation, and after satisfaction of all its debts and liabilities any property remains, that property must be given or handed over to the Government Insolvency (TVF Board of Trustees).

7.2 AMENDMENTS

This Constitution shall only be amended by the Congress. Amendments to this Constitution may only be proposed by:

a) The Board

b) At least half Members which must submit such amendments to the board at least six (6) months prior to the opening of the Congress for distribution to the Members.

c) To be adopted, an amendment requires a two-third (2/ 3) majority of the Members accredited and with a right to vote in the Congress at which at least sixty percent (60%) of the affiliated Members accredited are present at the vote.

7.3 BOARD TO FORMULATE REGULATIONS

a) The Board may make and amend such rules, regulation, by laws or policies (regulations) for the proper advancement, management and administration and the implementation of the objectives of the association and sports Tanzania as it considers necessary or desirable, including without limitation regulation governing.

b) The regulation must be consistent with the Constitution.

c) All financial requirements for the operation of the TVF, including but not limited to resources, authorizations, expenditures and control mechanisms, shall be defined in the Regulations adopted by the Board.

d) The external auditors shall have access to all accounting documents for the purpose of carrying out their respective duties

7.4 ENTRY INTO FORCE

This Constitution was adopted at the TVF Congress held in Dar es Salaam, on 18th February 2023 and will enter into force on the date of their approval by Registrar's of Sports Associations.

Signed

Dar es Salaam, 18 February 2023

REGISTRAR OF SPORTS ASSOCIATION & CLUBS
03 FEB 2025
DAR ES SALAAM
NATIONAL SPORTS COUNCIL OF TANZANIA

Eng. Magoti Mtani

President – TVF

Mwl. Laurence Safari

General Secretary - TVF